General Psychiatry Residency Program

Resident Safety Subcommittee Safety Site Visit Template

HOSPITAL SITE:

Date of Site Visit:

Reviewers:

# Structure

* Resident group interview

# PG Site Director interview

# Tour of facility/physical plant review

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Attendees (initials): | PGY | Rotation | YES/NO(resident report)TIDES Training PGY-1/PGY-4 | Safety IncidentsIf yes, please note details in addendum(YES/NO) |
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| Comments: (Please note any concerns regarding orientation, guideline adherence, safe working spaces, and response to safety incidents.) |
| SITE ORIENTATION*(Please add comments below. Comments mandatory for any NO responses)* | Resident site orientation includes review of local safety procedures, including hospital infection control policies and PPE requirements.Yes/No | Information about local site “code white” procedures availableYes/NoThe Residency Program’s Response to Serious Adverse Events in Training Policy was reviewed:Yes/NoDepartment and site wellness offerings/resources were reviewed:Yes/No |
| Comments: |  |
| PHYSICAL PLANT |  |
| Emergency Department*(Please add comments below. Comments mandatory for any NO responses)* | Designated psychiatry interviewing rooms close to nursing stationYes/No | Adequate size, free of dangerous objectsYes/No | Safe/secure furniture Yes/No | Non-barricading doors Yes/No | Functioning alarm system with adequate staff response Yes/No |
| Orientation to ED physical space and procedures?Yes/No | Staff or camera observationYes/No | Adequate information available on potentially dangerous patients  Yes/No | Adequate patient waiting area without crowdingYes/No | Adequate supervision of patients awaiting assessment/admission Yes/No | On-call rooms safe from unauthorized intrusions Yes/No |
| Comments:  |
| Inpatient Units*(Please add comments below. Comments mandatory for any NO responses)* | Adequate sized designated interview rooms with weighted furniture, free of dangerous objects close to nursing station.Yes/No | Functioning alarm system with immediate staff responseYes/No | Adequate information available on potentially dangerous patients and education on chart review for assessment of violence risk Yes/No  | Resident was oriented to safe seating arrangements and interview techniques Yes/No |
| Comments |
| Medical Surgical Wards*(Please add comments below. Comments mandatory for any NO responses)* | Residents oriented to hospital policies and procedures to maintain safety (including management of patient requiring physical/chemical restraints)Yes/No | Residents oriented to infection control procedures and PPE  Yes/No | Safe seating arrangements and interviewing techniques Yes/No |
| Comments: |
| Outpatient Offices*(Please add comments below. Comments mandatory for any NO responses)* | Adequate size and design for safe patient interviewingYes/No | Access to calling security: Alarm buzzers, personal alarms available in resident officesYes/No | Adequate staff responseto alarms Yes/No | Available safer office alternatives for high-risk patients Yes/No | Adequate information available on potentially dangerous patients.  Yes/No | Oriented to Safe seating arrangement and interview techniquesYes/No |
| Comments: |
| Community Placements*(Please add comments below. Comments mandatory for any NO responses)* | Adequate information available on potentially dangerous patientsYes/No | Increased risk patients able to be seen in tandem Yes/No | Increased risk patients seen in public places Yes/No | Orientation to safety In the communityYes/No | Residents or community teams have cell phones for easy communicationYes/No | OTHER |
| Comments |
| STAFF SUPPORT*(Please add comments below. Comments mandatory for any NO responses)* | Local hospital protocol in place for safety event reporting and follow-upYes/No | Staff Supervisors able to support in managing potentially aggressive patientsYes/No |
| Recent staff response to safety incidents (examples)  | Rate Describe Quality of Staff Response:(e.g., promptness, thoroughness, degree of support) |

Recommendations for improvement/safety enhancements:

1)

2)

3)

4)

Overall rating for this site:

 Please check box ↓

|  |  |  |
| --- | --- | --- |
| GREEN | This site adheres to most of the Safety Guidelines. |  |
| YELLOW | This site adheres to most of the Safety Guidelines but with some areas of concern. |  |
| RED | This site does not adhere to Safety Guidelines in one or more area that compromises resident safety. Flag to Program Director to review resident assignment to site.  |  |

Created by: Safety Subcommittee and Program Director

Last Review at PRPC: October 3, 2022

Next Review: 2025